



Procedures and Policies for COVID-19

Potential Exposure and Quarantine Policy

1. Symptom Check *before* Leaving Home

Prior to coming to school please check if your child is exhibiting any of the following symptoms.

- Cough
- Shortness of breath
- Difficulty breathing
- Fever (**100.4 °F or higher**) or chills
- Headache, muscle or body aches
- Nausea, vomiting or diarrhea
- New loss of taste or smell

If you develop any of the symptoms listed above, or any symptoms that are not on the list that concern you, contact your healthcare provider. It is recommended to get tested for COVID-19. Make a note of the day when your symptoms first began. Inform Mrs. Raba at the school office at 818-894-3213 as soon as possible.

<http://publichealth.lacounty.gov/acd/ncorona2019/covidcare/>

2. Isolation and Quarantine Policy

NVCS will be following these isolation and quarantine policies as they apply to students and staff who have symptoms or may have been exposed to COVID-19.

<http://publichealth.lacounty.gov/acd/docs/COVHomeQuarantine.pdf>

Policy Changes

1. Hot Lunch and Water Bottles

In an effort to keep the campus closed as much as possible to vendors, and to avert any exposure risk, NVCS will not be providing snack or hot/prepared lunches. Water bottles will also need to be provided by parents. You may elect to send (2) bottles as refilling will not be available. Water is on hand for emergencies.

2. Campus Visits

Parents are encouraged to limit their visits to campus to drop-off/pick-up or in case of emergency. Appointments can be scheduled with administration; however, email and phone calls are still the ideal

form of communication. If it is necessary to visit the school at an unscheduled time, please call the school office before arrival.

3. After School Care/Activities

NVCS will not be providing after school care or extracurricular activities. Such decisions may be revisited at a later time with considerations made for safety.

4. Drop-Off/Pick-Up Procedures

Procedures for the beginning and end of the day are provided on a separate sheet. Much of these procedures are similar to previous years. The most notable exception is a required health screening at drop-off.

5. Health Screening

Information on health screenings is provided with the drop-off/pick-up procedures. Any student with a **fever of 100.4 °F and/or other COVID-19 symptoms** will not be allowed on campus and must return home. We strongly encourage conducting daily health screenings at home prior to coming to school. All teachers and staff are subject to the same restrictions.

Requirements for Being On-Campus

Parents, please review with your child the policies on mask wearing and physical distancing while at school.

1. Face Masks

All students are required to wear face masks at all times while on school property except while eating, drinking, or carrying out other activities that preclude use of face masks.

Parents are encouraged to provide a second face mask for school each day in case the one a child is wearing gets soiled; this would allow for a change of the face covering during the day.

<http://publichealth.lacounty.gov/acd/ncorona2019/masks/#kindofmask>

2. Physical Distancing

Physical distancing is a crucial part of stopping the spread of coronavirus. When someone with COVID-19 coughs, sneezes or talks the small droplets from their nose or mouth can travel 3-6 feet. People can get infected if they breathe in these droplets, or the droplets land on their eyes, nose, or mouth.

Maintaining a distance of 6 ft. helps to prevent this exchange.

3. Cohorts and Classroom Set-Up

- Classrooms will be arranged to allow 6 ft. distance between desks. Desk shields for teachers and students will be provided.
- Restrooms will also be modified to allow distancing.
- Cohorts are defined as stable groups of no more than 14 children or youth and no more than two supervising adults, with a “floater” adult, if needed, in a supervised environment in which supervising adults and children stay together for all activities (e.g., meals, recreation, etc.), and avoid contact with people outside of their group in the setting.
 - Grades K-6 will be broken into two cohorts with grades K-2 in cohort Gold and grades 3-6 in cohort Blue.
 - Teachers and students will operate within their cohorts throughout the day.