Dear Parents,

Thank you so much for your interest in North Valley Christian School. It is always wonderful to have the opportunity to show new families what our school has to offer.

Enclosed please find the application packet and information regarding our school programs. Please follow the instructions on the Application Procedures page. Return all the forms along with the $95.00 per student application fee to the school as soon as possible to ensure your child's place on the class list.

The transcript request and teacher recommendation forms should be sent by you to your child's current school for completion. Forms should be returned to North Valley Christian School, Attention: Admissions.

Please feel free to call the front office at 818.894.3213 with any questions.

Sincerely,

North Valley Christian School

# NORTH VALLEY CHRISTIAN SCHOOL

Application Requirements and Procedures
**Grades K - 12**

**Application Requirements:**
Kindergarten: Student must be 5 years old by September 1
First Grade: Student must be 6 years old by September 1

Please take the time to read each form carefully and enter the requested information. Contact the school office at 818.894.3213 or email admissions@nvchristian.com with any questions.

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*Please check these to make sure all are completed before submitting any portion of your application to the school office.*

_____ 1. **CAMPUS TOUR**: Families should attend one of our open houses or contact the front office to schedule a tour of the campus and meet the staff.

Complete and mail the following items to North Valley Christian School or deliver them to the school office.

_____ 2. **APPLICATION FOR ADMISSION**: Parent completes both pages as directed. One application is required per student.

_____ 3. **APPLICATION FEES**: A fee of $95 is required per student along with the application. Please note: all forms and fees are required before the application can be processed.

_____ 4. **STUDENT QUESTIONNAIRE**: Grades 5-12 only. Student fills out both pages of questionnaire.

_____ 5. **REPORT CARD/STANDARDIZED TEST RESULTS**: Attach a copy of your child's most recent report card and standardized test results, if available, from current school.

Send or give a Transcript Release and Teacher Recommendation form to your child's current school. Have the completed forms mailed directly to North Valley Christian School.

_____ 6. **TRANSCRIPT RELEASE**: Please sign, date, and then give to your current school.

_____ 7. **TEACHER RECOMMENDATION**: Grades 1-4 only. As soon as possible, please send or give the Teacher Recommendation Form to your student's most current teacher.

_____ 8. **STUDENT TESTING**: When the application forms are completed and received with the application fee by North Valley Christian School, you will be contacted to schedule a testing date. If standardized testing scores are available from the current school, testing may or may not be required for grades 5-12.

**ACCEPTANCE NOTIFICATION**: Upon completion of items 1-8, parents will be notified about the acceptance of the applicant. A place on the class list is not ensured until the entire application process is complete and all fees are paid.

Non-disclosure of pertinent information will result in non-acceptance or subsequent dismissal.

Revised 1.22.25

# NORTH VALLEY CHRISTIAN SCHOOL

**Application 2026-2027**

## Application for Admission

## Grades K-12

Date: _____ Grade in September: _____

Student Name: _____
First Middle Last

Address: _____
Street City State Zip

Phone: _____

Date of Birth: _____ Birthplace: _____ Male ____ Female: ____

Pupil lives with: _____ Home Language: _____

Name of Church attending: _____ Address: _____

School last attended: _____ Dates: _____

Address: _____
Street City State Zip

Reason for leaving: _____

Approximate GPA: _____ Other Schools Attended: _____

Is the student currently failing any classes? _____ Which one(s)? _____

Has the student ever received disciplinary action(s) by school or police officials? _____

What was the infraction? (i.e., fighting etc.) _____

If so, what was the action? (i.e., detention, suspension, expulsion or court proceedings) _____

_____

*Has student ever received educational or psychological testing, tutoring, remediation, or special educational services? _____

If so, what was the diagnosis? _____

What grade level(s) were services provided? _____

What services were provided? (i.e., Resource program, special day classes, speech, vision services, etc.) _____

_____

*Has student ever been placed on an Individualized Education Plan (IEP)? _____

If so, what was the IEP diagnosis and what services were recommended or received? _____

Date of last IEP meeting _____ Please supply North Valley Christian School with a copy of the most recent complete IEP.

*Is student taking any medications or receiving educational therapy? _____

If so, for what diagnosis? _____

*Please provide documentation of any tutoring, remediation or special services, IEP's, tutoring records, etc., with the completed application. Failure to disclose educational or psychological testing and/or remediation will result in the student's dismissal from North Valley Christian School.

Please complete both pages 1 and 2

# NORTH VALLEY CHRISTIAN SCHOOL

## Application for Admission

## Grades K-12

## Family Information

Father/Guardian

Name: _____
First Middle Last

Address: _____
Street City State Zip

Home Phone: _____ Cell Phone: _____

Profession/Position: _____ Email: _____

Business Name: _____ Phone: _____

Business Address: _____
Street City State Zip

Mother/Guardian

Name: _____
First Middle Last

Address: _____
Street City State Zip

Home Phone: _____ Cell Phone: _____

Profession/Position: _____ Email: _____

Business Name: _____ Phone: _____

Business Address: _____
Street City State Zip

Have you applied to North Valley Christian before? _____ If yes, what year? _____

How did you find North Valley Christian? _____

Referred by: _____ Other _____

## Parents' Comments

What do you believe is your child's greatest strength? _____

_____

Please note any academic and/or social weakness of which we should be aware: _____

_____

What are you looking to be provided by North Valley Christian for your child? _____

_____

Additional Comments: _____

Important Note: Any pertinent information not disclosed will result in non-acceptance or immediate dismissal from NVCS.
**By my signature below, I certify that this information is true and correct to the best of my knowledge and belief.**
**Parent Signature:** _____

Please complete both pages 1 and 2

# NORTH VALLEY CHRISTIAN SCHOOL

## TEACHER RECOMMENDATION FORM

**Grade:** 1 2 3 4
(circle one)

_____has applied for admission to North Valley Christian School.

Please complete this teacher recommendation form and return it to the North Valley Christian School Admissions Office as soon as possible. If you have any questions, please do not hesitate to call. The information you provide is considered confidential. Thank you in advance for your assistance.

### ACADEMIC PROGRESS

| O = Outstanding NI = Needs Improvement<br>S = Satisfactory N/A = Not Applicable | O | S | NI | COMMENTS |
|---|---|---|---|---|
| READING: | | | | |
| Vocabulary | | | | |
| Comprehension | | | | |
| Oral Reading | | | | |
| LANGUAGE: | | | | |
| Oral Communication | | | | |
| Written Communication | | | | |
| SPELLING: | | | | |
| Mastery | | | | |
| Application in Written Work | | | | |
| MATHEMATICS: | | | | |
| Concepts | | | | |
| Computation | | | | |

### SOCIAL & WORK HABITS

| | O | S | NI | COMMENTS |
|---|---|---|---|---|
| USES TIME WISELY | | | | |
| FOLLOWS DIRECTIONS | | | | |
| WORKS ACCURATELY | | | | |
| LEARNS FROM MISTAKES | | | | |
| WORKS NEATLY | | | | |
| WORKS INDEPENDENTLY | | | | |
| CAREFUL USE OF PROPERTY & MATERIALS | | | | |
| WORKS WELL IN GROUPS | | | | |
| ACCEPTS CORRECTION | | | | |
| RELATES TO PEERS | | | | |
| RELATES TO ADULTS | | | | |
| FOLLOWS SCHOOL RULES | | | | |
| FAMILY SUPPORTIVE OF YOUR PROGRAM | | | | |
| ATTENDANCE AT SCHOOL | | | | |

Additional comments: _____

_____

_____

Teacher's Name: _____ Signature: _____ Date: _____

School:_____

North Valley Christian School
8854 Haskell Ave.
North Hills, CA 91343

O: 818-894-3213

**NORTH VALLEY CHRISTIAN SCHOOL**

Transcript Release

**PARENTS:** Please fill in your child's name, date of birth, then sign and date this form.
**This form should then be given to your child's current school.**

NAME: _____

DATE OF BIRTH: _____

The above student is applying to North Valley Christian School for the upcoming school year. Please send copies of transcript, most recent report card, health & immunization records, and any available test scores to:

**NORTH VALLEY CHRISTIAN SCHOOL**
**Admissions**
**8854 Haskell Ave**
**North Hills, CA 91343**

I grant permission for a copy of my child's transcript to be sent to North Valley Christian School.

_____ _____
Parent/Guardian Signature Date

# NORTH VALLEY CHRISTIAN SCHOOL
# FEE SCHEDULE AND FINANCIAL POLICY 2026-2027

## REGISTRATION FEES

***STUDENTS MAY NOT START SCHOOL UNTIL ALL FEES ARE PAID. ALL FEES ARE NON-REFUNDABLE.***

| | FEE |
|---|---|
| Application Fee (new students only) | $95 per student |
| Testing Fee (new students only) | $50 per student |
| Annual Enrollment Fee – Toddler through 12th Grades | $450* per student |
| Blackbaud/SMART Tuition Fee (per family for Monthly Installment Plan) | $60** per family **subject to change by Blackbaud |

*Returning students registering by May 26, 2026, deduct $50.00 from enrollment fee. With payments after May 29, add $50.00 per student.

## TUITION FEES

| EARLY CHILDHOOD (12-MONTH PAYMENT PLAN, AUGUST THROUGH JULY) | | | |
|---|---|---|---|
| **Grade** | **Half Day Program** (7:30 a.m. - 1:00 p.m.) | **Full Day Program** (7:30 a.m. - 4:00 p.m.) | **Extended Day Program** (7:30 a.m. - 5:00 p.m.) |
| Toddler | $11,664 ($972/month) | $12,588 ($1049/month) | $13,224 ($1102/month) |
| Preschool/Pre-K | $9,888 ($824/month) | $10,788 ($899/month) | $11,448 ($954/month) |

| KINDERGARTEN & ELEMENTARY 7:55 A.M. - 3:00 P.M. SCHOOL DAY (11-MONTH PAYMENT PLAN, AUGUST THROUGH JUNE) | | | |
|---|---|---|---|
| **Grade** | **Full Day** (7:30 a.m. - 3:30 p.m.) | | **Full Day + Extended Care** (7:30 a.m. - 5:00 p.m.) |
| Kindergarten | $9,383 ($853/month) | | $12,452 ($1132/month) |
| Grades 1-6 | $9,361 ($851/month) | | $12,430 ($1130/month) |

| JR/SR HIGH SCHOOL 7:55 A.M. - 3:00 P.M. SCHOOL DAY (11-MONTH PAYMENT PLAN, AUGUST THROUGH JUNE) | | | |
|---|---|---|---|
| **Grade Level** | **Full Day** (7:30 a.m. - 3:30 p.m.) | | **Full Day + After School** (7:30 a.m. - 5:00 p.m.) |
| Grades 7-12 | $9,669 ($879/month) | | $12,089 ($1099/month) |

## APPLICABLE DISCOUNTS

**Discount | 5% per student per year Lump-Sum Tuition Paid in Full by August 10, 2026**

**Discount | 3% per student per year divided into 2 payments due August 10, 2026, and January 10, 2027**

**Discount | Multi-Student:** Tuition reduction calculated by percentages and applied to highest to lowest tuition rates. After ranking all students' tuition rates from highest to lowest, tuition reduction is 5% for first additional student; 10% for second additional student; 15% for third additional student.

# NORTH VALLEY CHRISTIAN SCHOOL
# FEE SCHEDULE AND FINANCIAL POLICY 2026-2027

TUITION: North Valley Christian School's tuition is an *annual* amount and can be paid in one of three ways:

1. Lump-Sum Plan: due on or before August 10, 2026 (no exceptions), in which case a 5% discount will apply to the total lump sum tuition amount.
2. Two Payments: due on or before August 10, 2026 (no exceptions) and January 10, 2027 (no exceptions), in which case a 3% discount will apply to the total tuition amount.
3. Monthly Installment Plan: For Toddler, Preschool, and Pre-K, the annual tuition amount is spread over 12 monthly installment payments, beginning in August. For grades K-12, the annual tuition amount is spread over 11 monthly installment payments, beginning in August.

*The first monthly installment payment for all grades is due August 10, 2026.* For Toddler, Preschool, and Pre-K, the last installment payment is due July 10, 2027. For grades K-12, the last installment payment is due June 10, 2027. (All tuition accounts established after August 10 will require payments over a shorter term with higher monthly payments.)

*All* monthly installment payments will be handled through Blackbaud/SMART Tuition Management Services by automatic withdrawal from the parent's bank account. North Valley Christian School does not bill for tuition. This is done only through the Blackbaud service. A $60 annual fee per family is charged to cover the Blackbaud Administrative Fee. This is collected by North Valley Christian School, along with the other registration fees.

REGISTRATION FEES: Registration fees must be paid before the child can start school. These fees are non-refundable. If the student has enrolled, and for any reason does not enter school in September, then all registration fees are forfeited. If the student has attended classes and for any reason decides not to continue at North Valley Christian School, parents are responsible for the entire remaining year's tuition. Registration fees are due May 26, 2026, for all re-enrolling students. Registration fees received after May 29, 2026, are subject to a $50 per student late registration fee.

LATE PAYMENT FEE: A $60 late fee will be assessed if a tuition payment is received after the 20th of the month and will be automatically deducted from the parent's bank account by Blackbaud/SMART. Individual banks may assess additional overdraft charges.

PAST-DUE ACCOUNTS: A tuition account which remains delinquent or blocked as of the last day of the month will result in the student's suspension until the balance is paid or the account is unblocked. Special circumstances will be considered by the Administration on an individual basis. All charges must be cleared before report cards, transcripts, or diplomas are issued or students are re-enrolled.

RETURNED CHECKS: To offset additional banking charges and processing expenses incurred, a $50 fee may be assessed on all returned checks.

CREDIT CARD PAYMENTS: A 3.5% processing fee will be assessed on all tuition/registration fees paid by credit card.

STUDENT WITHDRAWAL: Tuition is computed on an annual basis. If for any reason a student withdraws after tuition payments begin for the school year, parents are responsible for the entire year's tuition. Attendance during any part of the school year will require payment for the entire school year.