



Dear Parents,

Thank you so much for your interest in North Valley Christian School. It is always wonderful to have the opportunity to show new families what our school has to offer.

Enclosed please find the application for admission and information regarding our school as well as our Toddler, Preschool, and Pre-Kindergarten programs. Return the completed application along with the \$75.00 per student application fee to the school as soon as possible to ensure your child's place on the waiting list.

Please feel free to call the front office at 818.894.3213 with any questions.

Sincerely,

North Valley Christian School



NORTH VALLEY CHRISTIAN SCHOOL

Application Requirements and Procedures

Early Childhood Program: TODDLER, PRESCHOOL, PRE-KINDERGARTEN

Please take the time to read each form carefully and enter the requested information. Contact the school office at 818.894.3213 or email admissions@nvchristian.com with any questions.

Application Requirements:

Toddler:

Student must be 1 ½ years old by September 1 of application year.

Preschool:

Student must be 3 years old by September 1 of application year. Student must be potty-trained.

Pre-Kindergarten:

Student must be 4 years old by September 1 of application year.

Application Procedures:

Please check these to make sure all are completed before submitting any portion of your application to the school office.

_____ 1. **CAMPUS TOUR:** Families should attend one of our open houses or contact the school office to schedule a tour of the campus and meet the staff.

Complete and mail the following items to North Valley Christian School or deliver them to the school office.

_____ 2. **APPLICATION FOR ADMISSION:** Parent completes both pages as directed. One application is required per student.

_____ 3. **APPLICATION FEES:** A non-refundable fee of \$75 is required per student along with the application.
Please note: all forms and fees are required before the application can be processed.

ACCEPTANCE NOTIFICATION: Upon completion of items 1-3, students are placed on a waiting list. Parents will be notified about the acceptance of the applicant. Interviews and acceptance notifications continue until all available spots in the program are filled. A place on the class list is not ensured until the entire application process is complete and all fees are paid.

Non-disclosure of pertinent information will result in non-acceptance or subsequent dismissal.



NORTH VALLEY CHRISTIAN SCHOOL

Application for Admission Early Childhood Program

Application 2023-2024

Date: _____ Grade in September: _____

Student Name: _____
First Middle Last

Address: _____
Street City State Zip

Phone: _____

Date of Birth: _____ Birthplace: _____ Male ___ Female: ___

Pupil lives with: _____ Home Language: _____

Church affiliation: _____ Address: _____

School last attended: _____ Dates: _____

Reason for leaving: _____

Address: _____
Street City State Zip

Is student toilet trained? Yes _____ No _____

Was student premature? Yes _____ No _____ By how much? _____

Was or is student developmentally delayed? Yes _____ No _____

*Has student ever received educational or psychological testing, tutoring, remediation, or special educational services? _____

If so, what was the diagnosis? _____

What age(s) were services provided? _____

What services were provided (i.e., Resource program, special day classes, speech, vision services, etc?) _____

* Has student ever been placed on an Individualized Educational Plan (IEP)? _____

If so, what was the IEP diagnosis and what services were recommended or received? _____

Date of last IEP meeting _____ Please supply North Valley Christian School with a copy of the most recent complete IEP.

* Is student taking any medications or receiving educational therapy? _____

If so, for what diagnosis? _____

* Please provide documentation of any tutoring, remediation or special services, IEP's, tutoring records, etc.) with the completed application. Failure to disclose educational or psychological testing and/or remediation will result in the student's dismissal from North Valley Christian School.



NORTH VALLEY CHRISTIAN SCHOOL FEE SCHEDULE AND FINANCIAL POLICY 2023-2024

REGISTRATION FEES

STUDENTS MAY NOT START SCHOOL UNTIL ALL FEES ARE PAID. ALL FEES ARE NON-REFUNDABLE.

EARLY CHILDHOOD	FEE
Application Fee (new students only)	\$75 per student
Testing Fee (new students only)	\$50 per student
Annual Enrollment Fee – Toddler through 12 th Grades	\$400* per student
Smart Tuition Fee (per family for Monthly Installment Plan)	\$50 per family

*Returning students registering by May 26, 2023, deduct \$50.00 from enrollment fee. With payments after May 29, add \$50.00 per student.

TUITION FEES

EARLY CHILDHOOD (12-MONTH PAYMENT PLAN, AUGUST THROUGH JULY)			
Grade	Half Day Program (7:30 a.m. - 1:00 p.m.)	Full Day Program (7:30 a.m. - 4:00 p.m.)	Extended Day Program (7:30 a.m. - 6:00 p.m.)
Toddler	\$10,068 (\$839/month)	\$10,860 (\$905/month)	\$11,424 (\$952/month)
Preschool/Pre-K	\$8,520 (\$710/month)	\$9,312 (\$776/month)	\$9,864 (\$822/month)

KINDERGARTEN & ELEMENTARY 7:55 A.M. - 3:00 P.M. SCHOOL DAY (11-MONTH PAYMENT PLAN, AUGUST THROUGH JUNE)			
Grade	Full Day (7:30 a.m. - 3:30 p.m.)	Full Day + Extended Care 1 (7:30 a.m. - 5:30 p.m.)	Full Day + Extended Care 2 (7:30 a.m. - 6:00 p.m.)
Kindergarten	\$7,854 (\$714/month)	\$10,428 (\$948/month)	\$11,033 (\$1003/month)
1 st -6 th Grade	\$7,832 (\$712/month)	\$10,406 (\$946/month)	\$11,011 (\$1001/month)

JR/SR HIGH SCHOOL 7:55 A.M. - 3:00 P.M. SCHOOL DAY (11-MONTH PAYMENT PLAN, AUGUST THROUGH JUNE)			
Grade Level	Full Day (7:30 a.m. - 3:30 p.m.)	Full Day + Study Hall (7:30 a.m. - 4:15 p.m.)	Full Day + After School (7:30 a.m. - 5:30 p.m.)
7 th -12 th Grade	\$8,063 (\$733/month)	\$10,120 (\$920/month)	\$10,626 (\$966/month)

APPLICABLE DISCOUNTS

Discount Lump-Sum Tuition Paid in Full by August 10, 2023 \$200 per student per year
Discount Multi-Student: Tuition reduction calculated by percentages and applied to highest to lowest tuition rates. After ranking all students' tuition rates from highest to lowest, tuition reduction is 3% for first additional student; 6% for second additional student; 9% for third additional student.

NORTH VALLEY CHRISTIAN SCHOOL FEE SCHEDULE AND FINANCIAL POLICY 2023-2024

TUITION: North Valley Christian School's tuition is an annual amount and can be paid in one of two ways:

1. Lump-Sum Plan: due on or before August 10, 2023 (no exceptions) in which case a \$200 discount will apply to the total lump sum tuition amount.
2. Monthly Installment Plan: For Toddler, Preschool, and Pre-K, the annual tuition amount is spread over 12 monthly installment payments, beginning in August. For grades K-12, the annual tuition amount is spread over 11 monthly installment payments, beginning in August.

The first monthly installment payment for all grades is due August 10, 2023. For Toddler, Preschool, and Pre-K, the last installment payment is due July 10, 2024. For grades K-12, the last installment payment is due June 10, 2024. (All tuition accounts established after August 10 will require payments over a shorter term with higher monthly payments.)

All monthly installment payments will be handled through SMART Tuition Management Services by automatic withdrawal from the parent's bank account. North Valley Christian School does not bill for tuition. This is done only through the SMART service. A \$50 annual fee per family is charged by SMART and is collected by North Valley Christian School, along with the other registration fees.

REGISTRATION FEES: Registration fees must be paid before the child can start school. These fees are non-refundable. If the student has enrolled, and for any reason does not enter school in September, then all registration fees are forfeited. If the student has attended classes and for any reason decides not to continue at North Valley Christian School, parents are responsible for the entire remaining year's tuition. Registration fees are due May 26, 2023, for all re-enrolling students. Registration fees received after May 29, 2023, are subject to a \$50 per student late registration fee.

LATE PAYMENT FEE: A \$60 late fee will be assessed if a tuition payment is received after the 20th of the month and will be automatically deducted from the parent's bank account by SMART. Individual banks may assess additional overdraft charges.

PAST-DUE ACCOUNTS: A tuition account which remains delinquent or blocked as of the last day of the month will result in the student's suspension until the balance is paid or the account is unblocked. Special circumstances will be considered by the Administration on an individual basis. All charges must be cleared before report cards, transcripts, or diplomas are issued or students are re-enrolled.

RETURNED CHECKS: To offset additional banking charges and processing expenses incurred, a \$50 fee may be assessed on all returned checks.

CREDIT CARD PAYMENTS: A 3% processing fee will be assessed on all tuition/registration fees paid by credit card.

STUDENT WITHDRAWAL: Tuition is computed on an annual basis. If for any reason a student withdraws after tuition payments begin for the school year, parents are responsible for the entire year's tuition. Attendance during any part of the school year will require payment for the entire school year.